

**Administration of Daman and diu U.T.,
(Police Department)
Daman..**

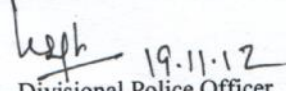
No.SDPO/DMN/Police/store/Stationery/2012-13/578 Date:19/11/2012

LIMITED TENDER NOTICE

Sealed quotation are hereby invited by the undersigned on the behalf of President of India from the Manufacture/Suppliers for supply of Stationary Articles as per attached statement, so as to reach this office on or before 15/12/2012 upto 15.00 hrs. by RPAD or Courier.

- A) Tender reference No. : - No.SDPO/DMN/Police/store/Stationery/2012-13/578 Date:19/11/2012.
B) Date of issue Tender: - From 23/11/2012 and tender fess Rs. 500/-cash or DD in favour of DIGP DD/DNH
C) Date of submission of Tender:-From 15/12/2012,15.00 hours during office hours
D) Date of Bid opening: - From 16/12/2012, 15.30hours
D) Validity of Tender :- 120 days from the date of opening of tender

1. The envelop should be super scribed by words QUOTATION FOR "SUPPLY OF STATIONARY ARTICLES".
2. The rate should be quoted only for specific items and inclusive of all taxes if any applicable and F.O.R. at Daman.
3. The quotation will be opened on the same day if possible in presence of suppliers present at the time of opening.
4. Delivery of Stationary will have to be given within a week time from the date of issue of order.
5. E.M.D. of Rs. 6440/- in the of F.D.R. issued by any Nationalized Schedule Bank in favour of the **Dy. Inspector General of Police, DD/DNH, Daman.** May be enclosed with the quotation/ limited tender without E.M.D. the quotation/ limited tender will be summarily rejected.
6. Quotation/ Tender received after due date & time will not be taken into consideration.
7. Payment will be made only after receipt of all materials satisfactory.
8. Rejected materials should be replaced by the Suppliers at his own risk and cost.
9. The materials should be strictly as per the specification.
10. The Suppliers/Manufacturers must having SST/CST registration with the Govt. Department concerns.
11. The undersigned has reserved the right to reject or all quotation/ Tender without assigning any reasons.
12. The rate shall be valid up to 31/03/2013 and it inclusive of all applicable taxes.



Sub – Divisional Police Officer,
PHQ, Dunetha Daman.

Encl: - As above

Copy to all Suppliers/Manufacture.
Copy fd. wcs. to the all Head of Office, Daman for wide Publicity please.
Copy fd. wcs. To the I/c. District Information, N.I.C., Daman with request to display above said Limited Tender Notice on Police Department Website for wide publicity please.

SCHEDULE OF ITEMS

Sr No.	Description of items	Unit per rate including taxes	Total amount Rs.
1.	Box File		
2.	File Folder Plastic Milky		
3.	Portfolio (Four flap File)		
4.	Punching Machine Small & Big		
5.	White tag/ red Tag		
6.	Typing paper FC		
7.	Xerox Paper FC		
8.	Xerox Paper A4		
9.	Xerox Paper A3		
10.	Register 3 Quire		
11.	Register 4 Quire		
12.	Register 6 Quire		
13.	White ink pen		
14.	Stapler pin No.10 Small		
15.	Stapler machine No 10		
16.	Stapler pin Big No.24/6		
17.	Stapler Big machine No.24/6		
18.	Glue stick		
19.	1 Pin / 'U' Pin		
20.	Carbon Paper Blue		
21.	6"X4" Brown / White Cover 70 gsm		
22.	9"X4" Brown / White Cover 70 gsm		
23.	12" X 10" Cloth Cover Extra Thick Sonal		


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